Edwards-Knox Central School Board of Education Regular Meeting September 11, 2018

The Regular meeting of the Edwards-Knox Central School Board of Education was called to order at 6:30 p.m. by President Reggie LaPoint on September 11, 2018 at the Edwards-Knox Central School Library.

The meeting opened with the Pledge of Allegiance.

Members of the Board of Education present were: Penny Allen, Lynn Coller, Jennifer Hotaling, Stacia Kroniser, Derek LaPoint, Reggie LaPoint, Tom O'Brien, Bobbie Trudeau and Michael White. Also present were: Erin Woods, Glenda Morales-Hanley, Amy Sykes, Lura Hughes, John Daniels, Vern Impey, Megan Vanderbrook, Kevin Wells, Heather Boyce, Brandi Graham, Stacey Klock, Tomorrah Averill, Jasmine Nezezon, Shannon DeSellems, Tim White and Ethen White.

Public Participation: Stacey Klock discussed her concerns with the non-communication to parents of student volleyball athletes regarding the dissolution of the sport for this season. Ms. Woods stated that due to the inconsistent participation and the small number of athletes, the district could not commit to a game schedule with other districts. Ms. Woods also stated that there was a meeting held with the athletes to come up with some scrimmage dates which will allow for fewer athletes to play. A senior night was also planned. Ms. Woods apologized there was not any direct communication with parents, the decision was based off athlete participation and commitment numbers, scrimmage planning became a direct focus to accommodate the interested athletes.

Tim White spoke about his support of creating a boys' swim team.

Tomorrah Averill also discussed her support of the creation of a boys' swim team. Mrs. Averill stated she would talk with surrounding school districts regarding interest for possible mergers whereas boys' from other districts would join the E-K swim team.

King & King Architects-Megan Vanderbrook: A visual presentation was given for a capital project for future building upgrades that will require a public vote scheduled for October 30, 2018.

Sheriff Kevin Wells: Sheriff Wells presented information relating to a School Resource Officer (SRO). Discussion of a base salary for a Deputy was stated at about \$23,000 for an 8 hour day, 5 days a week for 180 school days. Sheriff Wells also stated retirees are restricted whereas they can not make more than \$30,000 a year. A shared financial obligation between the county and the school district was also discussed. The importance of continual training was noted in which substitute coverage would be required. Sheriff Wells stated he is in full support of school districts acquiring School Resource Officers and would have discussions with legislature. An agreement for a full time SRO with the county to share the financial obligations with the school district would like to be established. Sheriff Wells stated he would like to see an agreement prior to the end of the year.

RESOLUTION: A motion was made by Lynn Coller, seconded by Tom O'Brien to approve the Minutes minutes of August 7, 2018.
9/11/18

Allen - Yes Coller - Yes Hotaling - Yes Kroniser - Yes D. LaPoint - Yes R. LaPoint - Yes O'Brien - Yes Trudeau - Yes White - Yes

The Board reviewed the warrants on file in the business office, recommended for payment by the Claims Auditor and asked clarification questions regarding the payments.

RESOLUTION: A motion was made by Derek LaPoint, seconded by Stacia Kroniser to accept the Claims
Claims Auditor reports dated August 8, 2018, August 22, 2018 and September 5, 2018, Auditor
as presented and on file in the business office.

Reports

Allen - Yes Coller - Yes Hotaling - Yes Kroniser - Yes D. LaPoint - Yes R. LaPoint - Yes O'Brien - Yes Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Michael White to authorize the Fund closure of the NBT Scholarship Savings Account due to inactivity and to transfer the Transfer funds to the NBT Scholarship Checking Account, as recommended by the Business Scholar. Manager.

Acct.

Allen - Yes Coller - Yes Hotaling - Yes Kroniser - Yes
D. LaPoint - Yes R. LaPoint - Yes O'Brien - Yes Motion Carried

Mrs. Sykes introduced Heather Boyce, Guidance Secretary candidate. Heather stated she is a community member and is very excited to work for the district.

RESOLUTION: A motion was made by Tom O'Brien, seconded by Lynn Coller to adopt the Capital following Capital Project proposition resolution:

Project

Proposition

WHEREAS, the Edwards-Knox Central School District (the "District"), is a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), ECL Section 8-0101, et seq., and implementing regulations, 6 NYCRR Part 617 (the "Regulations"); and

WHEREAS, the District is considering undertaking a project consisting of construction, renovation and improvements to the District's K-12 school building, including building interior upgrades, building envelope improvements, mechanical system upgrades and security improvements, associated site improvements, furnishings, fixtures and equipment, architectural and legal fees, interest during construction and all other costs incidental to such work (the "Project"); and

WHEREAS, the District's Board of Education reviewed the impact of the Project upon the environment, as required by the Regulations, and concluded by resolution adopted on July 10, 2018 that the Project is a Type II Action as defined in SEQRA and therefore is not subject to review under SEQRA because the Project involves "maintenance or repair involving no substantial changes in an existing structure or facility" (Section 617.5(c)(1) and the "replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site" (Section 617.5(c)(2).

NOW THEREFOR, BE IT RESOLVED by this Board of Education as follows:

Section 1. A Special Meeting of the qualified voters of the Edwards-Knox Central School District, St. Lawrence County, State of New York, will be held at the gymnasium of the District's K-12 school building on October 30, 2018 from 12:00 noon to 8:00 P.M., prevailing time, for the purpose of voting on the proposition described in the Notice of Special District Meeting hereinafter set forth.

Section 2. The business to be acted upon at said Special District Meeting shall be as stated in the Notice thereof, and the District Clerk is hereby authorized and directed to cause the Notice of said Special District Meeting to be published in the *Watertown Daily Times*, a newspaper having a general circulation within the District, such publications to be made four (4) times each in such newspapers within the seven (7) weeks next preceding such Special District Meeting, the first publication to be at least forty-five (45) days prior to the date of said Special District Meeting.

Section 3. The Special District Meeting shall be called by giving the following notice thereof:

NOTICE OF A SPECIAL SCHOOL DISTRICT MEETING OF VOTERS OF THE EDWARDS-KNOX CENTRAL SCHOOL DISTRICT

THE BOARD OF EDUCATION OF THE EDWARDS-KNOX CENTRAL SCHOOL DISTRICT HEREBY GIVES NOTICE that pursuant to a Resolution adopted by the Board of Education of the District on September 11, 2018, a special meeting of the qualified voters of said School District, County of St. Lawrence, State of New York, will be held at the gymnasium of the District's K-12 school building, on October 30, 2018, between the hours of 12:00 noon and 8:00 P.M., prevailing time, for the purpose of voting upon the following proposition:

PROPOSITION

Shall the Board of Education undertake a project consisting of construction, renovation and improvements to the District's K-12 school building, including building interior upgrades, building

envelope improvements, mechanical system upgrades and security improvements, associated site improvements, furnishings, fixtures and equipment, architectural and legal fees, interest during construction and all other costs incidental to such work (the "Project") at a total estimated cost not to exceed \$4,300,000 and to pay for the costs of the Project by the levy of a tax which is hereby voted for the Project in the amount of \$4,300,000, subject to available State Building Aid, which tax shall be levied and collected in annual installments in the years and in the amounts as the Board of Education shall determine and in anticipation of such tax shall the School District be authorized to issue up to \$4,300,000 of obligations of the School District and levy a tax to pay the interest thereon when due.

NOTICE IS GIVEN that voting upon the foregoing Proposition will be by voting machine or paper ballot and will take place on October 30, 2018, at the gymnasium of the District's K-12 school building between the hours of 12:00 noon and 8:00 P.M., prevailing time.

NOTICE IS FURTHER GIVEN that qualified voters may obtain applications for absentee ballots from the office of the School District clerk. Completed applications for absentee ballots must be received by the District Clerk no later than October 23, 2018 if the absentee ballot is to be mailed to the voter, or October 29, 2018 if the ballot is to be personally delivered to the voter. A listing of all persons to whom an absentee ballot is issued will be available for inspection by any qualified voter during regular business hours in the Office of the Clerk of the School District through October 29, 2018.

NOTICE IS FURTHER GIVEN that the propositions set forth on the paper ballots or voting machine label shall appear as follows:

PROPOSITION

Shall the Board of Education undertake a project consisting of construction, renovation and improvements to the District's K-12 school building, including building interior upgrades, building envelope improvements, mechanical system upgrades and security improvements, associated site improvements, furnishings, fixtures and equipment, architectural and legal fees, interest during construction and all other costs incidental to such work (the "Project") at a total estimated cost not to exceed \$4,300,000 and to pay for the costs of the Project by the levy of a tax which is hereby voted for the Project in the amount of \$4,300,000, subject to available State Building Aid, which tax shall be levied and collected in annual installments in the years and in the amounts as the Board of Education shall determine and in anticipation of such tax shall the School District be authorized to issue up to \$4,300,000 of obligations of the School District and levy a tax to pay the interest thereon when due.

DATED: September 11, 2018

BY ORDER OF THE BOARD OF EDUCATION Brandi Graham, District Clerk

Ms. Woods stated she would like to establish an advisory committee to discuss the building project. Mr. Daniels discussed upgrades to the door locks. Mr. O'Brien and Mr. Coller stated they would like to have a building tour and discuss the list of renovations. Mrs. Morales-Hanley reported that the local share would be between \$36k and \$41k which could bring us right at the tax cap. An advisory committee and a building tour for the committee will be planned in the coming weeks.

Allen - Yes Coller - Yes Hotaling - Yes Kroniser - Yes D. LaPoint - Yes R. LaPoint - Yes O'Brien - Yes Trudeau - Yes White - Yes Motion Carried

RESOLUTION: A motion was made by Stacia Kroniser, seconded by Jennifer Hotaling to 2nd Read approve the second reading and the adoption of Policy #8260 - Title 1 Parent and & Adopt Family Engagement, as presented.

Policy #8260

Allen - Yes Coller - Yes Hotaling - Yes Kroniser - Yes D. LaPoint - Yes R. LaPoint - Yes O'Brien - Yes Motion Carried

RESOLUTION: A motion was made by Michael White, seconded by Bobbie Trudeau to adopt the IRS Mileage Reimbursement Rate of 54.5 cents per mile for the 2018-2019 school IRS Mileage year. Rate

Allen - Yes D. LaPoint - Yes Coller - Yes R. LaPoint - Yes

Hotaling - Yes O'Brien - Yes

Kroniser - Yes Trudeau - Yes

White - Yes

Motion Carried

RESOLUTION: A motion was made by Stacia Kroniser, seconded by Tom O'Brien to accept the following as amended from July 10, 2018: Estab.

Standard BE IT RESOLVED, that the Edwards-Knox Central School District, Location code 74021, hereby establishes the following as the standard work days for its employees Work and will report days worked to the New York State and Local Employees' Retirement Day System based on the time keeping system or the record of activities maintained and Report Amended submitted by these members to the clerk of this body (as presented below and

reviewed by the Board of Education on September 11, 2018):

Title	Standard Work Day (Hrs/day)	
Food Service Workers, Lifeguard and Bus Monitors	6.00	
Bus Drivers	6.00	
Chief Information Officer	4.00	
LPN	7.00	
Secretaries, Nurse and Occupational Therapist	7.50	
Custodians, Cleaners, Bus Mechanic, Cook Manager	8.00	
Account Clerk and Transportation Supervisor	8.00	
Superintendent of Buildings and Grounds	8.00	
Superintendent Secretary	8.00	
Board Clerk	8.00	

Allen - Yes	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	Trudeau - Yes
White - Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Bobbie Trudeau to approve the 2018-19 updated Coaching Handbook for the 2018-2019 school year, as presented and on file Coaching in the main office. Hndbk

> Allen - Yes Coller - Yes Hotaling - Yes Kroniser - Yes D. LaPoint - Yes R. LaPoint - Yes O'Brien - Yes Trudeau - Yes White - Yes **Motion Carried**

RESOLUTION: A motion was made by Tom O'Brien, seconded by Michael White to approve Modified the creation of a Modified Competitive Cheer Team, as recommended by the Compet. Superintendent of Schools. Cheer

> Allen - Yes Coller - Yes Hotaling - Abstain Kroniser - Yes D. LaPoint - Yes R. LaPoint - Yes O'Brien - Yes Trudeau - Yes White - Yes **Motion Carried**

Board Discussion: Boys' Swim Team

Mrs. Morales-Hanley discussed the cost of a modified coach was about \$2,400 with a varsity coach being \$3,700, all of which was not budgeted for the 2018-2019 school year. Information from Carl Normandin, Section X Athletic Director, stated an average size of a modified team ranges from 5-7 swimmers with the average size of a varsity team being 8-10 swimmers. Also noted was that the boys' swim season is a winter sport and could cause travel concerns if

mergers were to be utilized in hopes of expanding the team. Mrs. Tomorrah Averill stated there are currently 3 boys interested in varsity and 4 boys interested in swimming at the modified level. Ms. Woods stated she is excited for the current interest and hopes commitment is maintained. Ms. Woods also noted that it could be beneficial to create feeder programs to get more students interested, the community swim and after school swim opportunities were mentioned. Mrs. Tomorrah Averill confirmed she would reach out to other districts for possible merger interest.

RESOLUTION: A motion was made by Derek LaPoint, seconded by Michael White to approve

Boys' the creation of a Boys' Swim Team, as recommended by the Superintendent of Swim Schools.

Team

Allen - Yes Coller - Yes Hotaling - Yes Kroniser - Yes D. LaPoint - Yes R. LaPoint - Yes O'Brien - Yes Trudeau - Yes White - Yes

Board Discussion: 2018-2019 Enrollment Numbers

Ms. Woods noted that to date the enrollment numbers are up 36 students from last year.

RESOLUTION: A motion was made by Stacia Kroniser, seconded by Tom O'Brien to approve a Girls' merger with Hermon-DeKalb Central School for the 2018-19 school year, for the B-ball purpose of Girls' JV Basketball, at no expense to the district.

Merger H-D

Gouv.

Allen - Yes Coller - Yes Hotaling - Yes Kroniser - Yes D. LaPoint - Yes R. LaPoint - Yes O'Brien - Yes Motion Carried

RESOLUTION: A motion was made by Bobbie Trudeau, seconded by Jennifer Hotaling to Boys' approve a merger with Gouverneur Central School for the 2018-19 school year, for Swim the purpose of Boys' Modified and Varsity Swimming, at no expense to the district. Merger

Allen - Yes Coller - Yes Hotaling - Yes Kroniser - Yes D. LaPoint - Yes R. LaPoint - Yes O'Brien - Yes Motion Carried

RESOLUTION: A motion was made by Derek LaPoint, seconded by Penny Allen to approve a Cheer merger with Hermon-DeKalb Central School for the 2018-19 school year, for the Merger purpose of Cheer at all levels, at no expense to the district.

H-D

Allen - Yes Coller - Yes Hotaling - Yes Kroniser - Yes D. LaPoint - Yes R. LaPoint - Yes O'Brien - Yes Motion Carried

RESOLUTION: A motion was made by Stacia Kroniser, seconded by Michael White to approve Girls' a merger with Harrisville Central School for the 2018-19 school year, for the purpose Swim of Girls' Modified Swimming, at no expense to the district.

Merger Harrisville

Allen - Yes Coller - Yes Hotaling - Yes Kroniser - Yes D. LaPoint - Yes R. LaPoint - Yes O'Brien - Yes Trudeau - Yes White - Yes

Administrative Reports

Ms. Woods reported that Senator Ritchie has secured \$1,500 for reading programming for the district.

Mrs. Morales-Hanley exited at 8:43 p.m.

<u>RESOLUTION:</u> A motion was made by Lynn Coller, seconded by Tom O'Brien to enter into Enter Exec. executive session at 8:44 p.m. for discussion of: Session

- e. collective negotiations pursuant to article fourteen of the civil service law;
- f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion,

_ _	demotion, discipline, suspension, dismissal or removal of a particular person or corporation; i. CSE/CPSE j. to discuss matters made exempt under federal law, the Family Educational Rights and Privacy Act (FERPA).					
	Allen - Yes D. LaPoint - Yes White - Yes	Coller - Yes R. LaPoint - Yes	Hotaling - Yes O'Brien - Yes	Kroniser - Yes Trudeau - Yes Motion Carried		
The Boar	d reentered regular se	ession at 9:31 p.m.				
RESOLUTION: A motion was made by Jennifer Hotaling, seconded by Michael White to amend Amend the appointment of Brian Doyle, probationary Elementary Teacher to a per diem base Doyle rate of \$249.82 for August 30, 2018 and August 31, 2018. Teacher						
reacher	Allen - Yes D. LaPoint - Yes White - Yes	Coller - Yes R. LaPoint - Yes	Hotaling - Yes O'Brien - Yes	Kroniser - Yes Trudeau - Yes Motion Carried		
RESOLUTION: A motion was made by Derek LaPoint,, seconded by Stacia Kroniser to approve Cummings the leave of absence of Stephanie Cummings effective through October 2, 2018, all Leave of which falls under the Family and Medical Leave Act (FMLA).						
Absence	Allen - Yes D. LaPoint - Yes White - Yes	Coller - Yes R. LaPoint - Yes	Hotaling - Yes O'Brien - Yes	Kroniser - Yes Trudeau - Yes Motion Carried		
RESOLUTION: A motion was made by Stacia Kroniser, seconded by Lynn Coller to approve Appoint long term substitute, certified teacher, Margie LaPoint at a the Step 1 salary daily LaPoint base rate of \$218.69 effective on the 6 th day from commencement on August 31, Long 2018 and through October 2, 2018 or as determined.						
Tomi Gae	Allen - Yes D. LaPoint - Yes White - Yes	Coller - Yes R. LaPoint - Yes	Hotaling - Yes O'Brien - Yes	Kroniser - Yes Trudeau - Yes Motion Carried		
RESOLUTION: A motion was made by Derek LaPoint, seconded by Jennifer Hotaling to appoint Appoint Andrea Heller as the Community School Site Coordinator, effective August 28, 2018. Heller Comm. School						
Site Coor						
	Allen - Yes D. LaPoint - Yes White - Yes	Coller - Yes R. LaPoint - Yes	Hotaling - Yes O'Brien - Yes	Kroniser - Yes Trudeau - Yes Motion Carried		
RESOLUTION: A motion was made by Bobbie Trudeau, seconded by Penny Allen to appoint Appoint Nicole LaPlante as a part time teacher assistant, effective September 4, 2018, LaPlante pending certification and as recommended by the Superintendent of Schools. PT Teacher Asst.						
7.001.	Allen - Yes D. LaPoint - Yes White - Yes	Coller - Yes R. LaPoint - Yes	Hotaling - Yes O'Brien - Yes	Kroniser - Yes Trudeau - Yes Motion Carried		
RESOLUTION: A motion was made by Stacia Kroniser, seconded by Tom O'Brien to approve Appoint the appointment of Heather Boyce, upon the recommendation of the Superintendent of Schools, to the probationary position of Guidance Secretary, at a prorated salary of Guidance \$33,500.00, effective October 1, 2018. Secretary						
,	Allen - Yes D. LaPoint - Yes White - Yes	Coller - Yes R. LaPoint - Yes	Hotaling - Yes O'Brien - Yes	Kroniser - Yes Trudeau - Yes Motion Carried		

Motion Carried

White - Yes

RESOLUTION: A motion was made by Stacia Kroniser, seconded by Jennifer Hotaling to Resign approve and accept the resignation of Cheryl Doyle, with regret, from the position of Doyle Music Teacher, effective at the end of day on September 11, 2018. Music Teacher Hotaling - Yes Coller - Yes Kroniser - Yes Allen - Yes D. LaPoint - Yes O'Brien - Yes R. LaPoint - Yes Trudeau - Yes White - Yes **Motion Carried** RESOLUTION: A motion was made by Michael White, seconded by Derek LaPoint to approve the appointment of Kristen Willman, upon the recommendation of the Superintendent Appoint Willman of Schools, to the probationary position of Music Teacher, pending certification, at a Music Step 1 salary of \$43,737.00, effective September 12, 2018 and with an anticipated Teacher Tenure date of September 1, 2022. Hotaling - Yes Allen - Yes Coller - Yes Kroniser - Yes D. LaPoint - Yes R. LaPoint - Yes O'Brien - Yes Trudeau - Yes White - Yes **Motion Carried** RESOLUTION: A motion was made by Tom O'Brien, seconded by Bobbie Trudeau to approve Substitute the following additions to the 2018-2019 substitute certified lifeguard list; Caleb Fuller, Rachael Matejcik and Patricia Taylor. Life-Guards Allen - Yes Coller - Yes Hotaling - Yes Kroniser - Yes R. LaPoint - Yes D. LaPoint - Yes O'Brien - Yes Trudeau - Yes White - Yes **Motion Carried** RESOLUTION: A motion was made by Michael White, seconded by Stacia Kroniser to approve Substitute the following additions to the 2018-2019 substitute lifeguard list, pending fingerprint clearance; Ethen White and Morghan White. Guards Allen - Yes Coller - Yes Hotaling - Yes Kroniser - Yes R. LaPoint - Yes D. LaPoint - Yes O'Brien - Yes Trudeau - Yes White - Yes **Motion Carried** The following resolution was postponed for the next Board of Education meeting scheduled October 9, 2018. RESOLUTION: A motion was made by _ $_$, seconded by $_$ to Substitute approve the following addition to the 2018-2019 substitute lifeguard list, pending fingerprint clearance and certification; Spencer Thomas. Life-Guard Allen -Coller -Hotaling -Kroniser -D. LaPoint -R. LaPoint -O'Brien -Trudeau -White -**Motion Carried** RESOLUTION: A motion was made by Lynn Coller, seconded by Tom O'Brien to approve the Substitutes following additions to the 2018- 2019 substitute lists: Bus Monitor: Bonnie Hall and Jennifer Clary Teacher/Support Staff: Dustin White and Bob Bowman Dispatch: Samantha Willard Allen - Yes Coller - Yes Hotaling - Yes Kroniser - Yes D. LaPoint - Yes R. LaPoint - Yes O'Brien - Yes Trudeau - Yes White - Yes **Motion Carried** RESOLUTION: A motion was made by Derek LaPoint, seconded by Michael White to approve the programs recommended by the CSE for student #2679. CSE Allen - Yes Coller - Yes Hotaling - Yes Kroniser - Yes D. LaPoint - Yes R. LaPoint - Yes O'Brien - Yes Trudeau - Yes

Motion Carried

White - Yes

<u>RESOLUTION:</u> A motion was made by Jennifer Hotaling, seconded by Tom O'Brien to approve CPSE the programs recommended by the CPSE for student #2766.

Allen - Yes Coller - Yes Hotaling - Yes Kroniser - Yes D. LaPoint - Yes R. LaPoint - Yes O'Brien - Yes Trudeau - Yes White - Yes Motion Carried

<u>ADJOURN</u>: A motion was made by Stacia Kroniser, seconded by Michael White to adjourn the meeting at 9:36 p.m.

Allen - Yes Coller - Yes Hotaling - Yes Kroniser - Yes
D. LaPoint - Yes R. LaPoint - Yes O'Brien - Yes Trudeau - Yes
White - Yes Motion Carried

Respectfully Submitted,

Brandi Graham Board Clerk